

## Risk assessment

Name of activity, event, and location	Dairy/ Quarters	Date of risk assessment	24.9.24	Name of person doing this risk assessment	Jack Mee Peter Metcalf
		Date of next review	24.9.26		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
Removal of hot items from the oven in the dairy building kitchen.	Staff, Crew, Visitors	-Oven gloves provided which should be used at all times -Two persons max at a time to occupy kitchen due to limited capacity	
Scalds and Burns from the Cooker Hob when in use.	Staff, Crew, Visitors	-‘Hot Surface’ Signage in place -Two persons at a time to occupy kitchen due to limited capacity	
Burns caused from contact with the wood burner/flue in fireplace or when adding fuel/removing ashes Potential escape of fumes	Staff, Crew, Visitors	-Wood burner surrounded by fireplace hearth to prevent access -Warning signs in place -Carbon Monoxide alarm fitted	
Slips and Trips while using the external staircase to access dormitory, particularly in wet weather	Staff, Crew, Visitors	-Use of fitted handrails when using staircase -Warning signs in place	
Trips due to small step between kitchen and front door	Staff, Crew, Visitors	-Warning signs erected -Edge of step painted	
Fire Risk	Staff, Crew, Visitors	-Escape plan on display in Dormitory -Crew and Visitors asked to read on each visit -Emergency Lighting fitted and tested monthly	
Risk of injury (bumps to head) due to low ceiling/beams	Staff, Crew, Visitors	-Warning signs in place	

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

UKHQ template published January 2023

## Risk assessment

Risk of Injury from falling out of bunk beds	Staff, Crew, Visitors	-Guard rails fitted to prevent falling out of bunk	
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Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.