Risk assessment

Name of activity, event, and location	Field Wardens Building	Date of risk assessment	24.9.24	Name of person doing this risk assessment	Jack Mee Peter Metcalf
		Date of next review	24.9.26		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
Removal of hot items from the oven	All Users	-Oven gloves provided -Warning sign in place	
Risk of burns and scalds from the cooker hob and grill when in use	All Users	-Warning sign in place	
Risk of injury due to fire	All Users	-Warning notice to keep fire door shut -Smoke detectors fitted in rooms -Emergency Lighting over Fire Exit	
Two tier bunk beds - Risk of fall from top bunk	All Users	-Integral safety rail fitted to top bunk	
Fire Precautions – risk of injury on evacuation	All Users	-Fire detection system is in place, which is checked and serviced annually and tested monthly. Fire appliances in place and tested annually. -An alarm and emergency lighting is in place which is tested regularly	
Electrical Installations/Controls box	All Users	- The electrical box is secured away in the corner of the entrance room this is locked to prevent people accessing it.	

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Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

Scouts