

Risk assessment

Name of activity, event, and location	Lynmouth Building and Toilet/Shower Block	Date of risk assessment	24.9.24	Name of person doing this risk assessment	Jack Mee Peter Metcalf
		Date of next review	24.09.2026		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
Steps leading to the building entrance could lead to accidents if users jump on or off the sides, leading to falls, trips, etc.	Building Users	-Hand rails fitted to both sides of the steps -Warning signs in place	
The pathway surrounding the perimeter of the toilet block consists of paving slabs. Uneven slabs caused by settling are trip hazards	Building Users	-Slabs to be inspected regularly and lifted/re-laid as required	
Risk of scalds from hot water	All Users	-Warning signs in place above sinks	
Risk of slips due to wet floors	All Users	-Floors to be mopped and dried after cleaning -Warning signs in place	
The outdoor mat at the foot of main entrance stairs gets slippery when wet	Building Users	-Mat to be checked and cleaned/jet washed as required -Hand rails fitted -Warning signs in place -CK AND YELLOW TAPE NEEDS REPLACING - MIND STEP SIGNS NEED RELOCATING AND ONE NEEDED INSIDE	
A trip point exists at the main hall fire exit	Building Users	-Warning signs and visibility tape in place	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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Risk assessment

Removal of hot items from the oven	Building Users	-Oven gloves provided which should be used at all times -No unauthorised persons should use the kitchen	
Scalds and Burns from the cooker hobs when in use	Building Users	-No unauthorised persons should use the kitchen. Signs to be in place to help groups enforce/ -'Hot Surface' signage should be in place	
Potential burns caused from the plate warmer	Building Users	-Signage should be in place to indicate the hot surface	
Risk of Fire	Building Users	-Gas Cut Off Button installed -Roller Shutter door over serving hatch to be closed when food not being served -Fire Blanket installed	
Fire Precautions – risk of injury on evacuation	Building Users	-Fire detection system is in place, which is checked and serviced annually and tested monthly. Fire appliances in place and tested annually. -An alarm and emergency lighting is in place which is tested regularly	
Risk of burns and scalds from hot water boiler/dripping water	Building Users	-Warning signs on display. -No unauthorised persons should use the kitchen -Users to ensure taps are turned off properly	
Potential burns from Dishwasher	Building Users	- Caution – steam when opening dishwasher door - Burns from items inside the dishwasher	
Risk of chairs falling and cause injury if stacked too high	Building Users	-Maximum number of chairs in each stack should not exceed 10. Signs in place to advise this.	
Risk of stacked tables falling and causing injury if not handled or stored correctly	Building Users	-Portable trolley and safety straps fitted provide for tables to be stacked correctly -Warning signs in place -Young people to be supervised when tables in use or being stored away.	
Parking space for up to 6 cars. Risk of danger to children in the area while	Building Users and Visitors	-Adult Leaders to ensure children are supervised to keep clear of the area -Warning signs to be placed	

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vehicles are being manoeuvred for parking			
Toilet/Shower floors can be slippery when wet	All Users	-Warning signs/cones used when floors have been cleaned -Warning sign in case of wet weather	
Risk of scalds from hot water in wash basins	All Users	-Hot Water' signage in place	
Risk of slips and trips from raised step at entrance	All Users	-Users asked to use 'squeegies' provided to remove excess water	
Risk of slips and falls due to wet floors in showers	All Users	-Users asked to use 'squeegies' provided to remove excess water	
Risk of scalds from hot water in showers	All Users	-Warning signs in place	

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

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