

General Risk Assessment – Linnet Clough Scout Camp and Activity Centre

LCB 121

Assessment Location: Barn Complex
Assessment Date: 27 February 2024
Assessment Undertaken By: Carl Hornsby, Alexander Mee

Assessment Accepted By: John Smith, Chairman
Assessment Review Date: 27 February 2026 (24 months from assessment date or where significant change has occurred)

This Risk Assessment has been undertaken and prepared for the use of Segen for safety management purposes and is pertinent to them and not any other party. The assessments do not imply that there are no other hazardous conditions. The opinions expressed and facts described were valid on the date recorded.

Risk matrix								
Risk rating guidance	Likelihood (L)	5	5	10	15	20	25	Likelihood (L) x Severity (S) = Risk rating (RR).
		4	4	8	12	16	20	
		3	3	6	9	12	15	
		2	2	4	6	8	10	
		1	1	2	3	4	5	
			1	2	3	4	5	
		Severity (S)						
Acceptability of risk guidance	High-risk: 15 – 25		High-risk activities should cease immediately. Further effective control measures to mitigate risks must be introduced.					
	Medium-risk: 8 – 12		Medium-risks should only be tolerated for the short-term and only whilst further control measures to mitigate the risks are being planned and introduced.					
	Low-risk: 1-6		Low-risks are largely acceptable. Where it is reasonable to do so, efforts should be made to reduce risks further.					
Guidance. When completing a risk assessment, you should:	<ol style="list-style-type: none"> 1. Identify the persons at risk and the significant hazards. 2. Calculate an initial RR for the activity. 3. Identify risk control measures that reduce the risks to an acceptable level. 4. Calculate a revised RR - you should consider how much safer the task will be if the control measures are followed. Here, you should consider changing both the likelihood (L) and the severity (S) ratings. 							
Note. Ideally, you should look to reduce the risks so that the task can be classified as “low risk”.								

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			Assessor(s):	C, Hornsby A, Mee		

Activity / Condition	Person(s) at risk	Significant Hazards & Risks	Risk			Control Measures	Residual Risk		
			1*	2**	1 x 2		1*	2**	1 x 2

Description: The Barn Complex comprises of three separate buildings which accommodates 49 people in 6 dormitories for sleeping. The dormitories are equipped with bunk beds. The Norlog building is a multi-purpose hall which will accommodate up to 120 people depending on the type of event. The kitchen is modern and stainless steel fitted. The Ovens and hobs run are gas fuelled. An open plan dining room is adjacent to the kitchen. The Staff Hut has 4 dormitories with XXX beds and a lounge area.

On arrival all Users are given Induction/Instructions for the use of the buildings and kitchen facilities.

Activities in the main hall should be supervised at all times by a responsible adult/leader in charge

COVID 19 - PLEASE NOTE THIS RA SHOULD BE READ IN CONJUNCTION WITH THE LINNET CLOUGH MAIN SITE RISK ASSESSMENT AND THE ADDITIONAL COMMENTS AT THE END OF THIS RISK ASSESSMENT

Norlog Building	All Users	There is an open fireplace in the main hall	2	1	2	<ul style="list-style-type: none"> - Fire is no longer in use and is used for effect only - Warning signs for 'no fires' are on display - Building Users are encouraged to use the central heating 	1	1	1
Norlog Building	All Users	Risk of chairs falling and cause injury if stacked too high	2	1	2	<ul style="list-style-type: none"> - Maximum number of chairs in each stack should not exceed 10. Signs should be in place to advise this. 	2	1	2
Norlog Building	All Users	Risk of tables falling and cause injury if not handled or stored correctly	2	1	2	<ul style="list-style-type: none"> - Storage trolley and secure strap provided - Young people to be supervised when tables or used or being stored 	1	1	1

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Norlog Building Entrance	All Users	Central heating boiler in foyer – Risk of burn if boiler is touched while operational	2	2	4	- Signage or enclosed cupboard	1	2	2	
Norlog Building Dingle Room	All Users	Due to the nature of the room and risk of falling items	1	1	1	- No unauthorized person to enters, signage in place	1	1	1	
Bedrooms	All Users	Risk of Injury in the event of evacuating buildings in an emergency	2	2	4	- Fire escape routes are on display at the back of each dormitory door	1	2	2	
Bedrooms	All Users	Risk of trips or falls on the main staircase to dormitories	3	2	6	- Handrails and warning signs in place - Users not to discard shoes at bottom of staircase	2	1	2	
Bedrooms	All Users	Risk of Injury if users lean on the windows alongside the staircase to bedrooms	2	1	1	- Warning signs in place	1	1	1	

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Bedrooms	All Users	Bedrooms have low ceiling beams which could be head bump points	3	1	3	- Warning signs located at appropriate points	2	1	2	
Bedrooms	All Users	Two tier bunk beds – risk of falling from top bunk	3	2	6	- Integral safety rails fitted to all beds	1	1	1	
Bedrooms	All Users	There is a step into the 12 bedded room which could cause trips	3	1	3	- Warning signs fitted at the location	2	1	2	
Kitchen	All Users	Kitchen entrance – there is a metal ramp which can be slippery when wet	2	1	2	- Warning sign in place	2	1	2	
Kitchen	All users	Kitchen Knives and sharp objects	2	4	8	- All sharp objects to be stored in correct holders, - Supervision when handling sharp items - Signs in place	2	2	4	

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Kitchen	All Users	Risk of Fire	2	2	4	<ul style="list-style-type: none"> - Gas Cut Off Button installed - Alarms installed - Fire Blanket installed 	1	2	2	
Kitchen	All Users	Removal of hot items from the oven	3	3	9	<ul style="list-style-type: none"> - Oven gloves provided which should be used at all times - No unauthorised persons should use the kitchen - Warning signs in place 	3	1	3	
Kitchen	All Users	Burns and scalds from the cooker hob and grill when in use	3	3	9	<ul style="list-style-type: none"> - Signs warning of hot surface on display. - No unauthorised persons should use the kitchen 	3	1	3	
Kitchen	All Users	Risk of burns and scalds from hot water boiler/dripping water	2	1	2	<ul style="list-style-type: none"> - Warning signs on display. - No unauthorised persons should use the kitchen - Users to ensure taps are turned off properly 	1	1	1	
Kitchen	All Users	Potential burns caused from the plate warmer	2	2	4	<ul style="list-style-type: none"> - Warning signs in place to indicate hot surface - No unauthorised persons should use the kitchen 	2	1	2	

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Kitchen	All Users	Step to rear year – risk of trip or fall	2	2	4	- Warning signs in place	2	1	2	
Dining Room	All Users	Risk of trip or fall due to raised step inside the entrance	2	2	4	- Warning signs in place	2	1	2	
Dining Room	All Users	Risk of burns and scalds from hot water boiler/dripping water	1	1	1	- Warning signs on display. - No unauthorised persons should use the kitchen - Users to ensure taps are turned off properly	1	1	1	
Dining Room	All Users	Risk of injury when storing away the dining units	2	2	4	- Adults only should store the units	2	1	2	
Staff Hut	All Users	Steps at entrance to building	2	2	4	- Edge of steps painted yellow to indicate potential hazard	2	1	2	

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Staff Hut	All Users	Risk of doors causing injury if left unopen or blown by weather etc	3	2	6	- Guards and closers fitted on doors	2	1	2
Staff Hut	All Users	Risk of Fire from Storage Heaters if items left on top while in use	3	2	6	- Warning signs not to leave items on top of heaters	2	2	4
Staff Hut Dormitories	All Users	Two tier bunk beds – risk of falling from top bunk	3	2	6	- Integral safety rails fitted to all beds	1	1	1
Dairy Building	All Users	The outside 'lean to' storage area has a low roof and potential hazard of head injury	2	2	4	- Edges and corners painted yellow to indicate potential hazard	2	1	2

Additional Comments: As of 21/1/22 all Residual Risks are between 1-4 and are at Low Risk

WHEN COVID RESTRICTIONS APPLY:

- Restricted residential occupancy
- Reduced capacity
- Household only occupancy of rooms where residential is permitted
- Hand sanitisers on all entry points to buildings
- Where large numbers (greater than 6) are using the building a one way route should be in operation where possible. 'Keep your distance' signage should be in place

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<ul style="list-style-type: none"> - Windows should be open where possible to increase ventilation - Restrict the amount of time inside buildings - Use face coverings if prolonged time (above 30 mins) inside buildings with large groups from different households - Increased cleaning of touch points in all buildings (door handles, light switches, plug sockets, etc.) 										

Risk Assessment Review

Date of Document Review:	Review Completed by:	Changes Required (Y/N):	Date Changes Approved (Region)/ Name	Date of Next Review
14/01/21	J E Smith / C Hornsby	No	N/A	14 January 2022 or earlier if required
21/02/22	S Nolan / JE Smith	No	N/A	21 February 2024 or earlier if changes required
27/02/24	C Hornsby / A Mee	Yes	N/A	27/02/26 or earlier if changes required

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